

Parental Agreement for the Administration of Medication

PLEASE COMPLETE A SEPARATE FORM FOR EACH MEDICATION. PRESCRIBED COMBINATION OF MEDICINES, REQUIRE AN ACCOMPANYING LETTER FROM YOUR CHILD'S GP OR CONSULTANT.

Note: MEDICATION MUST BE IN THE ORIGINAL CONTAINER AS DISPENSED BY THE PHARMACIST. All medicines coming into school MUST be signed in at Front Reception, handed to the school's Medical Assistant or to a member of your child's class team. If your child travels to and from school via home/school transport, please ensure any medication is handed directly to the Passenger Assistant.

Pupil Name	
Date of Birth	
Class	
Date of form being completed	
Allergies (Any)	
Condition or illness for which this medication is prescribed	
Name of medication and strength (ONE ONLY per form)	
Expiry date of this medication	
Dose to be given in school	
Time to be given in school	
Date and quantity supplied (how many tablets or sachets)	
Any possible side effects?	

This information is, to the best of my knowledge, accurate at time of writing. I give consent for school staff to administer medication in accordance with the school's Supporting Pupils with Medical Conditions Policy. I will inform the school immediately in writing if there is any change in dosage or frequency of the medication or if the medicine is stopped.

Parent/Carer signature Date

Parent/Carer name

Received in school by Date.....

(Print Name)

This consent form can be found on the school website, collected from Front Reception or the school's Medical Assistant.

Please note: Ifield School will not administer your child's medication unless you complete and sign this form.

Parents/Carers, please read the following guidelines:

- Please supply medication, suitable snacks or supplements to school clearly labelled with pupil's full name, date of birth and class.
- Ensure all medicines, supplements, creams, eye drops, eardrops and laxatives are unopened and have a completed parental agreement consent form with the medication to be taken.
- Medications must be in the correct packaging with expiry date, name, date of birth, date of opening, route of administration, correct dosage to give and the time to be dispensed.
- Medications can be returned on a daily basis if necessary, but they must have the date of opening detailed on them.
- All prescribed medication must have the correct packaging and pharmacy label with current information and be accompanied by a photocopy of the script or letter/email from the doctor.
- No loose or pre-drawn medication will be accepted.
- Any changes to medication, including an increase, decrease or discontinuation, must be accompanied with a letter from your child's GP or consultant before changes are made in school.
- Please provide syringes for liquid medication.
- Provide equipment for pupils with enteral feeding tubes, such as extension tube, giving set, feed and pump, syringes for medication administered regularly.